

**A list of decisions made by the Council
at its meeting on 10 October 2017**

General adjustment under the New Pay and Reward Structure in 2017

1. The Council confirmed the decisions made through the circulation of a paper to approve:
 - (a) the implementation of a general adjustment of salaries under the New Pay and Reward Structure for all full-time eligible staff with effect from 1 July 2017; and
 - (b) the revision to the pay structures for academic/teaching and non-teaching staff with effect from 1 July 2017.

(Hong Kong Baptist University (HKBU) staff may refer to the memorandum on this subject issued by the Personnel Office on 24 July 2017 for details.)

Affixing of the University's common seal to the letters forming part of the lease agreement and licence agreement pertaining to the Hong Kong Science Park premises

2. In 2014, the University and Hong Kong Science and Technology Parks Corporation (HKSTPC) entered into a six-year lease agreement for research and development (R&D) laboratory space and a six-year licence agreement for dangerous goods storage space from 10 March 2014 to 9 March 2020 for the Technology Development Division of the School of Chinese Medicine. In accordance with the provisions of the signed agreements, the rent and licence fees payable for the premises would be reviewed after the initial three-year contractual period.
3. The Council confirmed the decisions made through the circulation of a paper to approve the affixing of the University's common seal to two letters from HKSTPC on the revised payment schemes, which would be read and construed as forming part of the lease documents for the R&D laboratory space and the licence for the dangerous goods storage units, and the arrangements for authenticating the affixing of the University's common seal.

Optimising the size of the Short-term Surplus Working Capital Fund

4. The Council confirmed the decisions made through the circulation of a paper to approve the arrangement of two short-term uncommitted bank credit facilities; the delegation of authority for selecting, approving the terms of and renewing such facilities; and the authorisation of bank signatories to sign the bank facility letters and/or related documents.

Proposed changes to the *HKBU Statutes*

5. The Council confirmed the decision made through the circulation of a paper to approve the following revisions to the *HKBU Statutes* on the membership composition of the Senate:
 - (a) To add one elected academic staff member and one elected undergraduate student from the Academy of Visual Arts (AVA) (par.1(p) and 1(s) of Statute IV);
 - (b) To add “the President for the time being of the HKBU Postgraduate Association” as an *ex officio* member (par. 1(r) of Statute IV);
 - (c) To delete the term “full-time”, describing the undergraduate students elected from each Faculty/School or equivalent body and the AVA (par. 1(s) of Statute IV); and
 - (d) To change “one postgraduate student elected by the postgraduate students” to “one taught postgraduate student and one research postgraduate student elected by the postgraduate students” (par. 1(t) of Statute IV).

Appointments/reappointments to the Council and Council committees

6. The Council confirmed the decisions made through the circulation of a paper to approve:
 - (a) the reappointment of Dr. Wong Man-kong, Associate Professor in the Department of History, as a Senate-nominated member to the Council and its Personnel Committee, each for another term of two years from 1 September 2017 to 31 August 2019, or up to the expiry of his membership term on the Senate, whichever is earlier; and
 - (b) the appointment of the Dean of Business, Dean of Chinese Medicine, Dean of Communication and Dean of Continuing Education to the Honorary Degrees Committee for a term of two years from 1 September 2017 to 31 August 2019.

Affixing of the University’s common seal to two memoranda of agreement and other documents pertaining to the hostel and academic building complex project

7. The Council confirmed the decisions made through the circulation of a paper to approve the affixing of the University’s common seal to two memoranda of agreement on the architectural and associated consultancy services and the quantity surveying consultancy services in respect of the hostel and academic building complex project, as well as other documents pertaining to or arising from this project requiring execution, and the arrangements for authenticating the affixing of the University’s common seal.

Institutional Strategic Plan 2018-28

8. The Council confirmed the decision made through the circulation of a paper to approve the final version of the Institutional Strategic Plan 2018-28.

Affixing of the University's common seal to the Power of Attorney pertaining to the application for or registration of intellectual property rights in Macau

9. The Council confirmed the decisions made through the circulation of a paper to approve the affixing of the University's common seal to the Power of Attorney pertaining to the application for or registration of any intellectual property rights in Macau, and the arrangements for authenticating the affixing of the University's common seal.

Affixing of the University's common seal to documents pertaining to the appointment of global master custodian for the Long-term Fund and the opening of custodian/sub-custodian/bank accounts

10. The Council confirmed the decisions made through the circulation of a paper to approve the affixing of the University's common seal to documents pertaining to the appointment of a global master custodian for HKBU's Long-term Fund and the opening of custodian/sub-custodian/bank accounts, and the arrangements for authenticating the affixing of the University's common seal.

Financial report of HKBU for the 2016-17 financial year

11. The Council resolved to accept the recommendations of the Finance Committee (FC):
 - (a) to approve the audited Financial Report of the University Group and the University for the 2016-17 financial year ended 30 June 2017; and
 - (b) to delegate power to the President and Vice-Chancellor and the Director of Finance to sign, on behalf of the Council, the representation letter in connection with the audit of the consolidated financial statements.

Funding requirement for scholarships in 2017-18

12. The Council resolved to accept the recommendation of the FC to approve an allocation of funding in 2017-18 to support the University's scholarship schemes.

University Accountability Agreement

13. The University Grants Committee (UGC) released a report on “Governance in UGC-funded Higher Education Institutions in Hong Kong” (the Newby Report) in March 2016. One of the recommendations of the Newby Report concerns the strengthening of the relationship between the UGC and each of the institutions it funds through a written accountability framework. A key element of the framework is an agreement titled University Accountability Agreement (UAA).
14. The Council resolved to accept the recommendation of the Task Force on Implementation of the Recommendations of the Newby Report to approve the UAA which sets out the background, context and purpose of the agreement and presents the key principles of a funding framework for UGC-funded institutions. It details the University’s institutional mission and vision, activity domains and performance measures, and the steps it has taken to implement the Newby Report’s recommendations on governance and institutional management. Details of the UGC funding allocation to the University are presented towards the end of the document.

Appointment/reappointment of Court members

15. The Council resolved to approve the appointment/reappointment of a number of persons to HKBU Court, each for a three-year term from 1 November 2017 to 31 October 2020. The University Administration will arrange for an announcement on the appointment/reappointment of Court members.

Appointment/reappointment of honorary members of the Court

16. The Council resolved to approve the appointment/reappointment of a number of persons as honorary members of HKBU Court, each for a five-year term from 1 January 2018 to 31 December 2022. The University Administration will arrange for an announcement of the appointment/reappointment of honorary Court members.