

**A list of decisions made by the Council
at its meeting on 10 October 2013**

Candidates for HKBU honorary doctorates in 2013

1. The Council confirmed the decision made through the circulation of paper to award HKBU honorary doctorates to a number of distinguished individuals in 2013. The list of candidates for 2013 will be announced by the University Administration in due course.

General adjustment under the New Pay and Reward Structure in 2013

2. The Council confirmed the decision made through the circulation of paper to approve:
 - (a) the implementation of a “general adjustment” of salaries under the New Pay and Reward Structure for all full-time eligible staff with effect from 1 July 2013; and
 - (b) the revision to the pay structures for both academic/teaching and non-teaching staff with effect from 1 July 2013.

(HKBU staff may refer to the memorandum on this subject issued by the Personnel Office on 16 July 2013 for details.)

Involvement of external members in the Procedures for Handling Staff Grievances (a follow-up paper)

3. In order to enhance the independence of the Special Committee on Conflict Resolution (SCCR) which may be set up to handle staff grievances against a Vice-President or the President and Vice-Chancellor, the University Administration has further reviewed the Procedures for Handling Staff Grievances, and recommended that further flexibility be introduced to allow, as and when necessary, the additional option of involving “two external members” in the membership composition of the SCCR.
4. The Council confirmed the decision made through the circulation of paper to approve the recommendation of the Personnel Committee (PC) to revise the membership composition of the SCCR for adoption with immediate effect.

Appointments to the Council and its committees

5. The Council confirmed the decision made through the circulation of paper:
 - (a) to approve the nomination from the Senate for appointing Dr. Wong Man-kong (Associate Professor of the Department of History) to the Council and its Personnel Committee, each for a term of two years from 1 September 2013 to 31 August 2015; and
 - (b) to approve the following appointments to the Honorary Degrees Committee for a term of two years from 1 September 2013 to 31 August 2015:
 - (i) Dean of Business* (Prof. Allan K.K. Chan)
 - (ii) Dean of Chinese Medicine (Prof. Lu Aiping)
 - (iii) Dean of Communication (Prof. Huang Yu)
 - (iv) Dean of Continuing Education (Dr. Simon C.H. Wong)

* *To be filled by the Acting Dean of Business for the time being.*

Affixing of the University's common seal to the tenancy agreement pertaining to the Ex-Royal Air Force Station (Kai Tak)

6. At the invitation of the Chief Secretary for Administration, the University submitted to the Government in December 2012 a proposal for the long-term use of the Ex-Royal Air Force Station (Kai Tak), stating the University's wish to retain the premises for teaching and learning purposes of the visual arts programme and the promotion of community arts. The Government approved in late August 2013 a ten-year lease for using the Ex-Royal Air Force Station (Kai Tak) by the University. On the basis of the above, the Council resolved to ratify:
 - (a) the affixing of the University's common seal to the tenancy agreement, under which the University would rent from the HKSAR Government the Ex-Royal Air Force Station (Kai Tak) at 51 Kwun Tong Road, Kowloon for the period from 1 September 2013 to 31 August 2023; and
 - (b) the arrangement for authenticating the affixing of the common seal to the said agreement.

Financial report of HKBU for the 2012-13 financial year

7. The Council resolved:
 - (a) to approve the audited Financial Statements of the University Group and the University for the 2012-13 financial year ended on 30 June 2013 as contained in the [financial report of HKBU for 2012-13](#); and
 - (b) to delegate the power to the President and Vice-Chancellor and Director of Finance to sign, on behalf of the Council, on the representation letter in connection with the audit of the said Financial Statements.

Additional funding for campus development

8. The Council resolved to accept the recommendation of the Finance Committee (FC) to approve an allocation of \$50.2 million in 2013-14 for supporting the campus development works and the additional project management cost.

Funding requirement for scholarships in 2013-14

9. In light of the growing funding need for the various scholarship schemes on offer, which were introduced to attract quality students as well as to support outgoing student exchange programmes, the Council resolved to accept the recommendation of the FC to approve an allocation of \$12.35 million in 2013-14 to support the scholarship schemes.

Establishment of Hong Kong Baptist University (Haimen) Institute of Science and Technology

10. At its meeting held on 11 June 2013, the Council authorised the President and Vice-Chancellor to continue negotiations with the Haimen Municipal People's Government (Haimen Government) on the setting up of the Hong Kong Baptist University (Haimen) Institute of Science and Technology (IST). After further discussion with the Haimen Government, the University Administration took note of the urgency and importance of signing a formal "Agreement for the establishment of Hong Kong Baptist University (Haimen) Institute of Science and Technology" (the Agreement) which would help move the project forward. After consulting the view of the Council Chairman, the University signed the Agreement with the Haimen Government on 30 July 2013 on the condition that the Agreement would only become effective after the approval of the Council.

11. After scrutinising the academic and financial plans of the IST, the Council resolved:
 - (a) to approve the establishment of the IST and the Agreement entered into between the University and Haimen Government;
 - (b) to approve the ten-year financial plan of the IST; and
 - (c) to delegate authority to the President and Vice-Chancellor to enter into detailed agreement(s) with Haimen Government and agreement(s) with other entity(ies) for the implementation of the IST project as necessary.

Appointment/reappointment of honorary members of HKBU Court

12. The Council resolved to accept the recommendations of the Standing Committee under the Council:
 - (a) to appoint/reappoint a number of persons as honorary members of the HKBU Court, each for a term of five years from 1 January 2014 to 31 December 2018. The University Administration will announce the list of honorary Court members after securing their consent to accept the appointment; and
 - (b) to amend the appointment procedures of honorary Court members.

Review of Regulations Governing Staff Engagement in Public Offices

13. The University Administration has recently reviewed the Regulations Governing Staff Engagement in Public Offices (the Regulations). After comparing the Regulations with similar regulations of the other seven University Grants Committee-funded institutions, the University Administration recommended to the Council via the PC some minor changes to the Regulations. The Council resolved to approve the recommendations of the PC:
 - (a) to continue the present practice in handling staff engagement in public offices except that the percentage of contribution of the staff member's non-accountable allowance received from public office be lowered from 40% to 20% if the public office consumes less than 50% of the work time of the staff member concerned; and
 - (b) to introduce some minor changes to the Regulations.